

Sno-Isle Food Co-op
Board of Trustee's Meeting
Date: February 6, 2023

Submitted by: Taryn Cooper

Attendance Log:

Present: B.O.T. Steve Moore (Vice President), Kari Quaas (Treasurer), Diane Belote (Secretary), Ana Gregory, Stevie Wallace, Bruce MacCracken, Christina Kilbourn, Richard Porter

Absent: Tye Ferrell (President),

G.M. Leah Scates

Confirmed Resignations: None

Meeting Start: 6:03 pm via Teams

Education: John Mostrom - Relationship of the Board to the Nominating Committee & Candidate Recruitment

The Board and Nominating Committee are in agreement that they need an honest commitment from candidates by June for a successful election. The Board would like to talk in depth at the March retreat about what they are looking for in candidates.

Stevie has to rescind commitment to Nom Com
Bruce nominates himself as NomCom liaison
Approved

Develop and finalize a list of topics for the 2023 Winter Retreat

- Direction the we see Sno-Isle going
- What do we envision for the next five years at our current location? Staff, facilities, GM, etc.
- History of expansion, re-explore expanding in the building, can we make the current location meet our needs?
- Assessing the current GM "contract"/GM review
- Board recruitment
- Todd's agenda- coordinate topics
- Mission Statement
- Financial Reporting
- Ends Policies?

Call to order

Agenda Approved
Minutes Approved

FLOW CHART FOR THE FOLLOWING:

Nominating Committee minutes have been read:

N/A

CEC Minutes have been read:

In Packet

Executive Committee minutes have been read:

In Packet

Policies have been read: C.2 & C.3

- C.2 Accountability of Management
- C.3 Delegation to the Management

Monitoring Report has been read: B.4 Financial Condition

GM Monthly Report has been read:

In Packet

Calendar Review and Discussion:

- Board Meeting. Via Teams, February 6th, 2023, 6:00-8:00pm
- Policy Governance Committee, Board Conference Room (In person), February 9th, 2023, 5:30-7:00pm
- DEI Committee Meeting. Board Conference Room (In person), February 24th, 2023, 4:00-5:00pm
- Community Engagement Committee (CEC). Board Conference Room (In person), February 14th, 2023, 4:45-5:15pm
- Facilities Planning Committee. No meetings planned.
- Nominating Committee. Virtual via Zoom, February 8th, 2023, 7:00-8:00pm.
- Finance / Executive Committee. Virtual via Teams, February 27th, 2023, 5:30-6:30pm
- Winter Retreat, Board Conference Room, March 25, 2023, 10:00-4:00pm. Date and time is being rescheduled.

ACTION: Taryn will make sure Bruce is on NomCom Distribution list

Discuss Store Closure scheduled for February 15th and 16th

- The store will be closing an hour early on Tuesday February 14th to transition signage and remove product from old shelving.
- Wednesday the old shelving will be removed and new shelving will be built.
- Thursday product will be put back on the shelves and the back room will be cleared for office space for Leads.
- Throughout the closure there will be deep cleaning throughout the store and streamlining of Deli processes

GM Reports: Monthly Report & Monitoring Report

N/A

Finances

Overall the Co-op is doing well; payroll margin has gone down slightly, and there are more full-time staff than part-time staff. Ownership continues to grow and average basket size is up, as a result income is up 6.9% from the previous year.

Parking Lot / Open forum:

If we're staying in place for five years, would the building owner support some of the commitments that were previously backed away from, re: taking out walls? Need to identify what we want and bring those requests to the table.

Questions to ask at the end of the meeting:

Updates to communicate to the member-owners?

Anything for the Decision History Log?

Website: Any request for changes, updates, etc. from the board?

Request for next month's agenda:

How did we do and how can we do better?

6:55pm

Meeting Adjourned