

Sno-Isle Food Co-op
Board of Trustee's Meeting
Date: November 7, 2022

Submitted by: Taryn Cooper

Attendance Log:

Present: B.O.T. Bruce MacCracken (President), Tye Ferrell (Vice President), Christina Kilbourn (Treasurer), Steve Moore (Secretary), Ana Gregory, Stevie Wallace, Kari Quaas

G.M. Leah Scates

Absent: Doug Kimball

Guests: John Mostrom (Nominating Committee), Richard Porter (Newly Elected), Diane Belote (Newly Elected)

Confirmed Resignations: None

Meeting Start: 6:04 pm via Teams

Snacks and Education time

Election Results Review:

Nominating Committee and the Board agreed that this was our most successful election so far. NomCom found tabling outside to be useful; they could greet customers on their way in, and chat about elections on their way out. Marketing made the voting process clear and easy, which was greatly appreciated by both NomCom and the Board. All agreed that next year we should use different wording to announce the election results; would like to use "elected" rather than "winners." It is important to stress that there are no losers in the election, and all who run are appreciated.

6:28 pm Call to order

Agenda Amended and Approved Unanimously
Minutes Approved

FLOW CHART FOR THE FOLLOWING:

Nominating Committee minutes have been read:

In Packet

CEC Minutes have been read:

In Packet

Executive Committee minutes have been read:

In Packet

Policies have been read: None

None

Monitoring Report has been read: B.1-Staff Relations

GM Monthly Report has been read:

In Packet

Calendar Review and Discussion:

- October 31st, 12:00-2:00pm-Vote count by Bruce and Karen Shoaf-Mitchell
- November 2nd, 12:00-1:00pm-Pro Forma discussion with John Guerra of NCG
- November 8th, 4:45-5:45pm-Community Engagement Committee meeting
- Not Planned-Facilities Planning Committee
- Not Planned-DEI Committee
- November 9th, 7:00-8:00pm-Nominating Committee meeting
- November 28th, 6:00-7:00pm-Finance & Executive Committee meeting
- December 5th, 6:00-8:00pm- BOT monthly meeting

2023 Fiscal Year Board Calendar

GM has worked to combine the Nominating Committee and Board calendar, along with other committees and the budget calendar. This will allow increased synergy between the Board and NomCom, as well as give the Board an opportunity to see what's going on with GM, etc.

Kari moves that we approve the new calendar format, and that it should be reviewed quarterly and revised as needed.

Bruce seconds the proposal.

Passed unanimously.

Discussion/Decision to authorize scheduling Floral Hall for 2023 Annual Meeting of Owners

1. Friday 10/06
2. Friday 10/20
3. Friday 10/13

Action: Taryn send dates to Rebekah on Tuesday 11/8

Policy Review

Revisiting Policy Governance Committee

- Committed: Ana, Steve, Leah, Diane
- Maybe: Stevie, Bruce
- Review: Kari, Tye

Action: Steve will start the conversation through email about the first meeting date.

Action: Taryn will email Dave on Tuesday 11/8 to create internal email addresses for Diane and Richard.

GM Report & Monitoring Report:

Leah will be sitting in on each staff review in December.

Finances

The Co-op has continued to improve financially; improved cash on hand ratio, excellent debt to income ratio, and up 4.9% from September 2021. Labor continues to run a bit high, hitting 29% rather than the targeted 27%.

Departments with the best profit increase: Dairy, Service Deli, Produce
Top Three Cost Categories: Branded Merchandise, Grocery Chill, Mercantile

Board Membership Transition

Onboarding process:

Colluminate training for new members in February held virtually.

Exiting Process:

The Board discussed whether exit interviews should be collected by BOT, NomCom or both. NomCom's list of questions, as well as past exit interviews, are available on SharePoint for the Board to look at and see if they would like to revise it.

Some info the Board would like from those exiting:

- What do we do well?
- What could we do better?
- Do you see yourself continuing to stay involved with the Co-op after leaving the Board.

Facilities Planning/Expansion

The Board discussed expansion.

Questions to ask at the end of the meeting:

Updates to communicate to the member-owners?

Anything for the Decision History Log?

Kari moves that we approve the new calendar format, and that it should be reviewed quarterly and revised as needed.

Bruce seconds the proposal.

Passed unanimously.

Website: Any request for changes, updates, etc. from the board?

Request for next month's agenda:

How did we do and how can we do better?

8:06pm

Meeting Adjourned