

Sno-Isle Food Co-op
Board of Trustee's Meeting
Date: December 5, 2022

Submitted by: Taryn Cooper

Attendance Log:

Present: B.O.T. Bruce MacCracken (President), Tye Ferrell (Vice President), Christina Kilbourn (Treasurer), Steve Moore (Secretary), Doug Kimball, Ana Gregory, Stevie Wallace, Kari Quaas

G.M. Leah Scates

Absent:

Guests: Adam Jupp (Staff), Richard Porter (Newly Elected), Diane Belote (Newly Elected)

Confirmed Resignations: None

Meeting Start: 6:01 pm

Education time

Adam, Sno-Isle's Data Coordinator, validated this year's votes, and came to speak to the Board about his experience. Overall he found small errors on the ballots themselves, usually mixed up digits in account numbers, as well as a couple of extra vote submission. The largest errors he found were in regard to the Bylaws; those include:

- Bylaws state that terms should be staggered so that there are 4 open seats during an even year, and 3 during an odd. This year (2022) we had 3 open seats, instead of 4.
- Members need to be nominated by Nominating Committee, or through 25 signatures from fellow members, there should not be a write-in spot on the ballot
- Bylaws state that voting must be in person or by mail, and do not mention online voting.
- Paper ballot states that if it is filled out incorrectly it will be discarded, but there is no stipulation stated for online voting.
- Voters as well as candidates must have an active ownership. Defined in our Bylaws this means their equity is paid in full, or a payment has been made in the last 60 days. This year a candidate made it onto the ballot with an inactive ownership.

The Board was thankful for Adam's input, and plan on addressing these issues in the Policy Governance Committee that will begin to meet in 2023. The Board also agreed that there should be a Board Member job description, as well as scripts that can be used for recruiting and owner education.

6:42 pm Call to order

Agenda Approved Unanimously
Minutes Approved Unanimously

FLOW CHART FOR THE FOLLOWING:

Nominating Committee minutes have been read:

In Packet

CEC Minutes have been read:

In Packet

DEI Minutes have been read:

None

Executive Committee minutes have been read:

In Packet

Policies have been read: B.7 & B.8

- B.7- Emergency Management Succession
 - B.8- Customer Service and Value
- In Packet

Monitoring Report has been read: B.2- Compensation and Benefits

GM Monthly Report has been read:

In Packet

Calendar Review and Discussion:

- December 7th, 4:00pm- New Board Member Orientation
- December 13th, 4:45-5:45pm- Community Engagement Committee CANCELED
- Not Planned- Facilities Planning Committee
- Not Planned- DEI Committee (Will resume January 2023)
- December 27th, 6:00-7:00pm- Finance & Executive Committee meeting
- January 3rd, 6:00-8:00pm- BOT monthly meeting
- January- Board Winter Retreat (TBD)

Winter Retreat

Dates were discussed amongst the Board members, and they decided to see if Todd Wallace is available on January 28th.

Action: Bruce will reach out to Todd to check his availability.

Finances

Financial report was thorough, and there were no questions or comments.

Election Process (Continued if required)

Bruce asked some of the Board members who ran in recent years if they had any input on how to run future elections. Some ideas were as follows:

- Richard: more education about what it is that the Board does and how the meeting process works
- Ana: a meeting where those interested in running can ask Board members questions
- Kari: more communication and outreach

Bruce also conducted an exit interview with Doug who stepped down this year about how to build a stronger Board. These were some of his ideas:

- Work closer with staff. In person meetings between Board members and staff. Board introducing themselves to staff while shopping.
- Create an event for local vendors and farmers to meet customers.
- Give as much information to new Board members as soon as possible.
- Explain more about financial reports and how to read them, how the data impacts the store, and how the Board impacts finances.

Questions to ask at the end of the meeting:

Updates to communicate to the member-owners?

Anything for the Decision History Log?

Website: Any request for changes, updates, etc. from the board?

Request for next month's agenda:

How did we do and how can we do better?

7:59 pm

Meeting Adjourned