

Sno-Isle Food Co-op
Board of Trustee's Meeting
Date: September 4, 2023

Submitted by: Taryn Cooper

Attendance Log:

Present: B.O.T. Tye Ferrell (President), Bruce MacCracken (Vice President), Steve Moore (Secretary), Kari Quaas (Treasurer), Diane Belote, Ana Gregory, Stevie Wallace, Christina Kilbourn, Richard Porter

G.M. Leah Scates

Absent:

Confirmed Resignations: None

Guest: Joel Williamson of Spokane Workers Cooperative

Start 6:03 as a hybrid meeting in the Boardroom and via Teams

Board Education – Spokane Workers Cooperative

The Board was joined by Joel Williamson of Spokane Workers' Cooperative (SWC), which exists to promote worker ownership in Spokane. The Board was able to ask Joel questions about how their cooperative came about and lessons learned along the way. For more info:

<https://www.spokane.coop/>

Board Meeting

6:42 pm Call to order

Agenda amended and approved unanimously

Minutes approved unanimously

FLOW CHART FOR THE FOLLOWING:

Nominating Committee minutes have been read:

Currently have over 160 votes

CEC Minutes have been read:

Sandwiches were well received at Fresh Paint

DEI Minutes have been read:

Need to check the day/date in minutes.

Policy Governance

ACTION: Taryn add Policy Governance to Agenda Template

Exec Committee minutes have been read:

In packet

Policies have been read:

• D7- Relationship to Members

The Board discussed that they would like to strengthen their relationship to Co-op Owners, and how they might go about that. They discussed inviting members of staff to Board meetings to help aid them in understanding what our Owners are asking about and how we can better serve our community. They also discussed investing more of the Board Budget in this area. The Board plans to amend the wording of the policy to replace the word "members" with the word "owners" throughout.

• D8 - Cost of Governance

Need to get a couple of estimates for the cost of an audit.

Monitoring Report has been read:

None scheduled

GM Monthly Report has been read:

Leah proposed that the Board approves expenditure for window graphics at \$8000

Kari moved to approve proposal

Bruce seconded the motion

Approved unanimously

Calendar Review and Discussion

- September 6th, 5:30-6:30pm – Policy Governance
 - September 12th, 4:45-5:15pm– Community Engagement Committee meeting
 - September 13th, 7:00-8:00 pm – Nominating Committee meeting
 - September 19th, 4:00-5:00 pm - DEI Committee
 - September 25th, 6:00-6:30 - Finance Committee meeting
 - September 25th, 6:30-7:00 – Executive Committee Meeting
- ACTION: Taryn change Finance and Executive times on template**
- October 2nd, 6:00-8:00 pm– BOT monthly meeting
 - October 6th, 6:00-9:00 pm – Annual All Owners meeting
 - November 1st, 6:00-8:00 - Bylaw Revision Special Meeting

Sign code of conduct

During this time the members of the Board signed Sno-Isle Co-op's Volunteer Code of Conduct

Community Engagement Committee - Strategy / Future

Leah gave a brief history of CEC to give the Board an idea of how it has changed and where it is now. They discussed that event outreach would likely be better suited to Board members in a possible subcommittee; the Board knows the future vision of the co-op better than anyone and can connect with the community on a different level. In the past Member Linkage Committee, as it was called, would go to town hall meetings, EVCC, etc. to see what was going on in the community. The Board believes that the committee is needed but is unsure in what capacity; once the Board decides the future of CEC the charter should be assessed and revised if needed.

Annual Meeting Agenda

Leah reviewed agenda for Board and let them know what their roles will be during the meeting.

Decision- Policy change to \$5K purchase threshold requiring Board approval.

Current Executive Limitation Policies state that all expenses over \$5,000 must be approved by the board. As inflation has increased prices over the past several years, Leah would like to propose we raise this limit to \$10,000.

Stevie moved to approve proposal

Steve seconded

Approved unanimously

Volunteer Program

In the past, the Co-op used to have a system to log volunteer hours, and volunteering a certain number of hours resulted in a percentage discount. Currently the Community Engagement Program gives a 15% discount to all members, regardless of hours volunteered, which is not a fiscally responsible policy. In January there will be a new volunteer program launching; this would link Co-op volunteers with different nonprofit organizations in the community. To volunteer someone would need to be a current Co-op owner and would fill out an application. Once approved, they will be given a list of several organizations they can volunteer with; after volunteering for six hours they would receive a one-time 15% off coupon.

It was proposed to revise the CEC structure; there will be a new Volunteer Program to give owners an opportunity to help within the community. There will be an announcement of the change at the next CEC meeting as well as at the Annual Meeting.

Tye moved to approve the proposal

Kari seconded the proposal
Approved unanimously

Finances

After the Co-op's large reset in February, business spiked in March. The Co-op officially crossed 10,000 owners in July, finished the fiscal year with \$6.9 million gross, and grew 5.8%

Future Prepping

Tabled for next meeting (during education time)

Parking Lot Items

Questions to ask at the end of the meeting:

Updates to communicate to the member-owners?

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Kari moved to approve the proposal

Bruce seconded the motion

Approved unanimously

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Steve seconded the motion

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Kari seconded the motion

Approved Unanimously

Anything for the Decision History Log?

Website: Any request for changes, updates, etc. from the board?

Request for next month's agenda:

How did we do and how can we do better?

8:06 pm

Meeting Adjourned